

UPPER CAPE COD REGIONAL TECHNICAL SCHOOL DISTRICT COMMITTEE
DECEMBER 2, 2009 MEETING HELD AT THE SCHOOL

PRESENT: Donald Haynes, Chair; Joseph Agrillo; Penny Blackwell, Steven Chalke; Robert Fichtenmayer; Eunice Manduca; Kent Pearce; Kenneth Pereira; Kevin Farr; Robert Dutch; Sharon Brito, Recording Secretary.

The meeting was called to order at 6:15 P.M. followed by the Pledge of Allegiance to the Flag.

STUDENT ADVISORY REPRESENTATIVE: No student was present and no report was available.

PUBLIC PARTICIPATION: None.

APPROVAL OF MINUTES: A motion was made by Ms. Blackwell, seconded by Mr. Chalke, for approval of the minutes of the November 5, 2009 regular meeting. Motion passed unanimously. A motion was made by Ms. Blackwell, seconded by Mr. Pereira, for approval of the minutes of the November 5, 2009 executive session. Motion passed unanimously.

COMMUNICATIONS: The Superintendent read a note from a recent patron of the Canalside Dining Room complimenting the Culinary Art staff and students with the excellent service, food, and presentation. He then read a letter from a consultant for the Massachusetts Teachers' Association requesting to bargain concerning the implementation of state-mandated ethics training.

REPORT OF COMMITTEES: None.

MASC REPORT: Mr. Pereira congratulated Ms. Blackwell for her recent election to the position of Vice-President to the Massachusetts Association of School Committees. Ms. Blackwell then reported on the annual conference that just took place in Hyannis. She also reminded committee members that officers will be elected at the Division VII meeting scheduled for January 5th at Upper Cape Tech.

PRESENTATION OF BILLS: Bills were circulated.

SUPERINTENDENT'S REPORT: Mr. Farr updated the committee on school activities since the last meeting and asked if there were any questions regarding his written report that was included in the mailout. He discussed the various sessions that he attended at the MASC annual conference. The Superintendent stated that he recently had lunch with Mr. Agrillo and two members of the Bourne Board of Selectmen and also had lunch one day with Ms. Manduca, the Marion Town Administrator, and two selectmen from Marion. Ms. Blackwell made a motion, seconded by Mr. Fichtenmayer, to accept the Superintendent's Report as presented. Motion passed unanimously.

PRINCIPAL'S REPORT: Mr. Dutch reported that 149 students, or 24%, made the Honor Roll for the first marking period. Nearly 50% of the freshman class made the Honor Roll. The induction ceremony for the National Honor Society was recently held and the class officers were recently elected. Mr. Dutch reported that the Craft Fair was a huge success for the PTO and was very well done and very well attended. He also discussed a Suitcase Drive that is currently underway. The students have collected nearly 200 suitcases for children who are in the foster care system. The winter sports season has begun. The freshmen are currently in the third round of the exploratory and will choose their shops right before the Christmas break. The next School Council meeting is scheduled for December 7th. Ms. Blackwell made a motion, seconded by Mr. Fichtenmayer to accept the Principal's Report. Motion passed unanimously.

At this point in the meeting, a discussion ensued regarding the Craft Fair. Mr. Agrillo had a number of concerns regarding safety and security, the set-up of vendor booths, and the allocation of funds generated. Mr. Pearce inquired as to whether or not the PTO was charged a building use fee and if they provided a certificate of liability insurance to the school. Mr. Farr stated that he would contact the school's insurance agency to make sure that the PTO falls under the school's insurance umbrella policy.

Mr. Pearce then cited several safety concerns that he had regarding a newspaper photograph of a Marine Technology student using a grinder.

OLD BUSINESS:

Revenue Enhancement Task Force – Mr. Haynes appointed Mr. Fichtenmayer, Mr. Agrillo, and former committee member, Kim Carman, to serve on the "Revenue Enhancement Advisory Committee."

NEW BUSINESS:

Superintendent Evaluation – Ms. Blackwell distributed the results of the Superintendent's evaluation to the committee. She compiled the results into a summary, using a point system to score the evaluation. She informed the committee that she had met with Mr. Farr earlier that day to review the results and that they would be voted on at the next meeting.

Policy Review: School Visitors – Mr. Haynes informed the committee that three current policies were included in the meeting mailout for informational purposes regarding this matter. A lengthy discussion ensued regarding the policies and the fact that school committee members should be checking in with the Superintendent’s Office when visiting the school. Mr. Pereira stated that it has always been an agreement to do that out of courtesy to the teachers.

At this point in the meeting, Mr. Chalke suggested that school committee meeting information be posted on the school website. Mr. Chalke made a motion, seconded by Ms. Blackwell, that school committee meeting agendas, approved minutes and the superintendent’s report be posted on the school website. Motion passed unanimously.

Committee members discussed the customer service surveys that were received in their packets and expressed concern that the only surveys that were being completed were in Cosmetology and Culinary Arts. The administration will follow up with the other shops to make sure that they are distributing the surveys to their customers.

Ms. Blackwell made a motion, seconded by Mr. Chalke, to enter into Executive Session at 7:48 P.M. for the purposes of discussing non-contractual employees and to return to Open Session to adjourn. Roll call vote - Motion passed unanimously.

Open Session resumed at 7:56 P.M.

Mr. Pereira made a motion, seconded by Ms. Blackwell, to grant non-contractual employees a 0% salary increase for FY2010. Motion passed unanimously.

Mr. Pereira made a motion, seconded by Ms. Blackwell, to adjourn the regular meeting at 7:57 P.M. Motion passed unanimously.

A True Copy Attest

Date: _____
(Seal)

Kevin C. Farr, Secretary